

Student Open Lab Night

(Grades 5-12)

Every Thursday from 4-8pm in the computer lab



Looking for somewhere to do research or work on school projects?

The computer lab is a safe space for students to:

- Research
- Write papers
- Work collaboratively on group projects
- Access Tutor.com for FREE
- Create with Adobe Photoshop, Premiere, & More

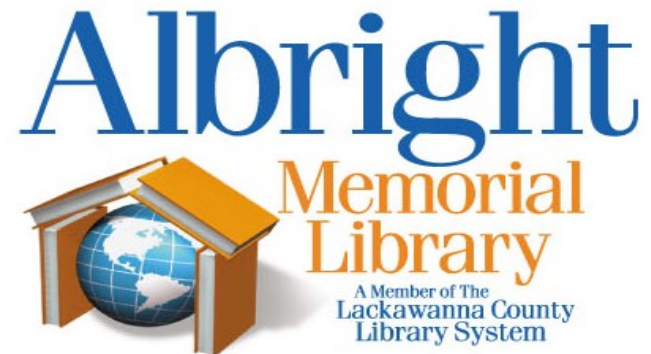
The lab has 10 computers equipped with:

- Windows 10
- Microsoft Office (Word, PowerPoint, Excel)
- Color Printing
- Computer instructor to assist with issues
- MacBook Pros are also available with reservation

This is a drop in/drop out lab. Come by any time during the open hours to work.
Computers are available on a first come, first served basis.

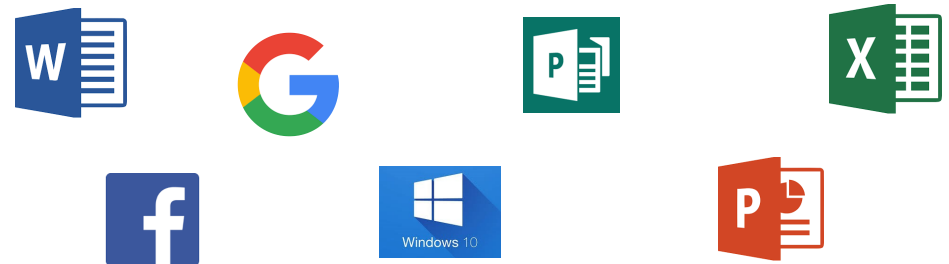
The lab is located in the lower level of the Lackawanna County Children's Library. 520
Vine St, Scranton, PA 18509.

Please call 570-348-3000 ext. 3038 if you have any questions



February & March 2019 Computer Classes

All classes are free with a valid Lackawanna County Library Card
Look inside for a schedule of upcoming classes



The Computer Learning Lab is located on the lower level of the:
Lackawanna County Children's Library
520 Vine Street
Scranton, PA 18509

Introductory Classes

Intro to Computers

A look at computer history, how to operate Windows 10, modern computer components, file management, creating shortcuts, and computer buying advice.

Resume & Job Search

This class is a discussion of cover letters, resumes, the interview process and advice on searching for jobs.

Internet Resource Classes

Google Services

Gmail, Drive, Docs, Sheets, Maps and more will be discussed in this class about the various free services Google offers.

Internet Safety

Viruses, trojans, spyware, phishing, and spam are covered in this class all about keeping you and your information safe online.

What's the Cloud?

This class discusses what exactly is meant by the cloud and some popular cloud services such as iCloud, DropBox, and Google Drive.

Online Selling

This class is an introduction to eBay and online selling. Topics will include creating listings, uploading pictures, Buy it Now versus standard auctions, shipping charges, and PayPal.

Student Classes

Student Open Lab

Students in grades 5-12 are invited to use the lab for school projects and research. Available resources include: Microsoft Office (Word, Excel, PowerPoint, Publisher), Tutor.com, Color Printing, Instructor Assistance, and MacBook Pros (reservation required) with Adobe Photoshop, Illustrator, Premiere, & Audition.

Lego Robotics

Work in a team to design, build and program a LEGO Robot! For kids and teens ages 11 to 18. Must be able to read independently.

Microsoft Office Classes

Word 2013 (2 Sessions)

Students will explore the various components of the Microsoft Office Word 2013 environment, create documents, edit documents, and format text/paragraphs.

Prerequisite: Basic computer knowledge & experience with the keyboard/mouse

Beginner Excel 2013 (3 Sessions)

Students will learn to create basic worksheets and workbooks, modify and format worksheets, use calculations, create their own formulas, customize worksheet and workbook layouts, and print workbook contents.

Prerequisite: Basic computer knowledge and experience with the keyboard/mouse

Intermediate Excel 2013 (3 Sessions)

Students will learn to about grouping worksheets for editing, constructing formulas on a grouped worksheet, constructing formulas that refer to cells in another worksheet, concatenate, and inserting sparklines.

Prerequisite: Beginner Excel

PowerPoint 2013(1 Session)

Students will learn to customize the PowerPoint environment, add special effects to a PowerPoint presentation, and use the various options to customize slide shows.

Prerequisite: Beginner Word

Publisher(1 Session)

Students will learn how to create high quality brochures and other documents with Microsoft Publisher.

Prerequisite: Beginner Word

One-on-One Help Sessions

Open lab time where you may come in to get help with any computer topic. You may also bring in your own device (laptop, phone, tablet). An instructor is available for one-on-one help during every open lab. **Please call to make an appointment.**

Creation Station Classes

3D Printing

This class is a chance to ask questions about 3D printing and practice with TinkerCAD, a free online software that allows anyone to create 3D printable objects.

Pre-registration is required, to reserve your seat:

Call: 570-348-3000 ext. 3038 or Email: complab@albright.org

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Scranton Public Library Computer Lab Schedule

February

Sun

Mon

Tue

Wed

Thu

Fri

Sat

					Feb 1 PowerPoint 10AM-12PM One on One 2-4PM	2
3	4 Word 1 10AM-12PM Resume 2PM-3PM Online Selling 3PM-4PM	5 Int Excel 1 2-4PM Beg Excel 1 6-8PM	6 Library Express Tech Tutor 2-4PM Intro to Computers 6-7PM Google 7-8PM	7 Student Open Lab 4-8PM	8	9 One on One 10AM-12PM STEM Saturday for Kids 2-4:30PM
10	11 Word 2 10AM-12PM Cloud 2PM-3PM 3D Printing 3PM-4PM	12 Int Excel 2 2-4PM Beg Excel 2 6-8PM	13 Nancy Kay Holmes Tech Tutor 2-4PM	14 Student Open Lab 4-8PM	15	16
17	18 Closed for President's Day	19	20 Library Express Tech Tutor 2-4PM	21	22	23 Get Me Coding 10AM-12PM
24	25 Publisher 10AM-12PM Google 2-3PM Cloud 3-4PM	26 Resume 6-7PM Online Selling 7-8PM	27 Lego Robotics 5:30-8PM	28 Student Open Lab 4-8PM	The Computer Lab is located in the lower level of the Children's Library. 520 Vine Street Scranton, PA 18509 Please call 570-348-3000 ext. 3038 Or email complab@albright.org to register	

Scranton Public Library Computer Lab Schedule

March

Sun

Mon

Tue

Wed

Thu

Fri

Sat

					March 1 PowerPoint 10AM-12PM One on One 2-4PM	2
3	4 Beg Excel 1 2-4PM Teen Tech Week 5-7:30PM	5 One on One 2-4PM Teen Tech Week 5-7:30PM	6 Library Express Tech Tutor 2-4PM Teen Tech Week 5-7:30PM	7 Student Open Lab 4-8PM	8	9
10	11 Cloud 10-11AM 3D Printing 11AM-12PM Beg Excel 2 2PM-4PM	12 Intro to Computers 2-3PM Internet Safety 3-4PM Int Excel 1 6-8PM	13 Nancy Kay Holmes Tech Tutor 2-4PM Word 1 6-8PM	14 Student Open Lab 4-8PM	15 Publisher 10AM-12PM One on One 2-4PM	16
17	18 Intro to Computers 10-11AM Internet Safety 11AM-12PM Beg Excel 3 2PM-4PM	19 Int Excel 2 6-8PM	20 Library Express Tech Tutor 2-4PM Word 2 6-8PM	21 Student Open Lab 4-8PM	22	23 Minecraft Mania 10AM-12PM One on One 2-4PM
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