

SCRANTON PUBLIC LIBRARY

Employment Application

CONTACT INFORMATION						
Last Name				First		
Street Address					Apartment/Unit #	
City			State		ZIP	
Phone			E-mail Address			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

SKILLS AND QUALIFICATIONS	
Position Applied for	
Skills or Qualifications	

EDUCATION						
High School				Address		
			Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College/University				Address		
			Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Business/Trade				Address		
			Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Grad/Prof				Address		
			Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

PERSONAL REFERENCES			
<i>Please list two personal references.</i>			
Full Name			
Email			Phone
Full Name			
Email			Phone

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title			Ending Salary \$
Nature of Business			
From	To	Reason for Leaving	
Company		Phone	
Address		Supervisor	
Job Title			Ending Salary \$
Nature of Business			
From	To	Reason for Leaving	
Company		Phone	
Address		Supervisor	
Job Title			Ending Salary \$
Nature of Business			
From	To	Reason for Leaving	

DISCLAIMER AND SIGNATURE

By submitting this application you certify that your answers are true and complete to the best of your knowledge.

In the event you are employed, you acknowledge that you must provide by date of hire the following three required clearances:

1. Pennsylvania State Police Criminal Record Check
2. Pennsylvania Child Abuse History Clearance
3. FBI Finger-Print Based Background Check

In the event you are employed, you understand that false or misleading information given in your application or interview(s) may result in discharge.

The Scranton Public Library is an Equal Opportunity Employer and Drug Free Workplace.

Signature	Date
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