

NORTH POCONO PUBLIC LIBRARY FARMERS MARKET

May 23, 2023

Dear Vendor:

We are writing to invite you to join us at our first annual North Pocono Public Library Farmers Market. The 2023 Market will be held on Saturday, August 26, and Saturday, September 30, in the North Pocono Public Library's parking lot: 1315 Church Street in Moscow from 9:00 a.m. to 1:00 p.m. Enclosed, please find the Rules and Regulations and an application for the 2023 season.

This year, the season fee for a space at the summer market will be \$50.00 for the August and September selling dates. Spaces will be issued for the season on a first-come, first-serve basis. We must receive your completed application, as well as your fee, proof of insurance, and/or any licenses that you are required to hold before we can issue your assigned space.

To be fair to all vendors, we will only be accepting a limited number of vendors for each category on the application form. Therefore, we ask that you be specific about the products you will sell, and only sell those items that you have identified on the 2023 market application. A waiting list will be maintained in the event an opening occurs in any category.

We are excited to partner with you for our first of many successful seasons. We look forward to seeing you at the Market!

Sincerely,

Lisa Cummings and Rena Wilson, Market Managers

NORTH POCONO PUBLIC LIBRARY FARMER'S MARKET

2023 FARMER/PRODUCER APPLICATION

Name of Grower: _____

Name of Farm: _____

Mailing Address: _____

Phone: _____ Cell: _____

Email and Website: _____

EMERGENCY CONTACT: _____

EMERGENCY PHONE NUMBER: _____

Type of Farm: Dairy/Cheese Flowers/Plants Baked Goods Eggs/Poultry
Vegetables Producer Cider/Sauces/Jam Fruits/Honey Meat (type)
other (specify): _____

Agricultural Practices: Certified Organic: Certified by: (attach a copy of certification)

Integrated Pest Mgt. / Other: Sustainable: No till:

Total space(s) needed: _____

Application and Season Fee to be paid by June 24, \$50.00 per 17'X17' space.

Market hours for the public: 9:00 AM opening & 1:00 PM closing. Vendors may not move their vehicles until 1:10 PM for safety's sake.

Mail to: North Pocono Public Library, 1315 Church Street in Moscow.

Questions: Lisa Cummings – email: mtcobbpa@aol.com, cell: 570.983.8946 or
Rena Wilson email: rwilson7333@gmail.com, cell: 570.470.2266

Termination: The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination. Staff/Employee Information: Please list all employees (if any) who will be working at the market for you. Please be sure they know the rules of the NPCFM.

Farm Location: Please tell us how to find your farm/plant for site visits. Crop/Product Planning: Please list your produce to give us an idea of what crops or plants you plan to bring to market, and what the harvest period for each crop might be. Group similar items together (greenhouse, field crops, fruit, eggs, meat, honey, etc.). Add in labels or titles for each group if it seems helpful. Name of Crop or Product Harvest or Production Season:

Signature of applicant: By signing this application I certify that this farm/company produces all goods. Incomplete applications will not be processed.

Date: _____

VENDOR IDENTIFICATION Each vendor's booth must prominently display a sign which clearly identifies the business by the name listed on their application. Signs must be professional in appearance. Signs must be in place during hours of operation. All descriptions of products must be accurate and truthful. **** All necessary licenses are to be with the vendor at all times during operating hours. All vendors are required to attend one small group meeting before the summer season starts. If you are unable to attend in person, you **MUST** call us. **NO EXCEPTIONS!**