

Mobile Printing Now Available

With our new MobilePrint Service™, you can use your personal computer or mobile device to print to the library's printers from anywhere. Simply submit documents for printing and come to the library to pay for, release and pick up your document.

Print from a laptop or desktop computer at home or work:

- Begin by visiting **<http://www.lclshome.org/printing>**
- Choose your pickup library, then enter your email address.
- Browse your computer to find and select the file you wish to print.
- Click the green printer icon. You will see the status of your print job and a reference number.

Go to the Valley Community Library Front Desk and provide your email.
Pay with cash or check ONLY.
They will give you your print job.



Print from tablet or smartphone:

- You can follow the same instructions as above on your web browser, or:
- Visit your device's 'store' for apps, install and launch the PrinterOn App. (Easier to use and gives more options.)
- Click "No printer selected".
- Click "Search". Search for **Valley Community Library** or enter the library's zip code **18447**.
- Select your desired printer.
- To print:
 - Documents: when viewing the document, click in the upper right corner and upload the document to the PrinterOn App.
 - Photos from your phone: open the app, click on "photo" and select a photo to print.
 - Select the printer and click the print icon.
 - Enter an email address and click on the check mark (you will receive a notice that the job started, and shortly after another message stating "Job Success").



Go to the Valley Community Library Front Desk and provide your email.
Pay with cash or check ONLY.
They will give you your print job.

Email directly to library print system:

Email from any device directly to the library's print system.

- For Black & White lcls-valley-bw@printspots.com
- For Color lcls-valley-color@printspots.com

***NOTE: You will also be charged for the email pages**

Go to the Valley Community Library Front Desk and provide your email.
Pay with cash or check ONLY.
They will give you your print job.



6/6/18