



Valley Community Library
739 River Street
Peckville, PA 18452
570-489-1765
<http://lclshome.org/valley>

Valley Community Library Prospective Board Member Application

The purpose of this application is to enable the current Valley Community Library Board of Directors to make appropriate choices of board members for service to the library and its community.

Applicants interested in serving as a board member should first read and understand the expectations and rules of Board membership, read and understand the library's mission statement, and submit a completed application in a timely fashion. The Governance Committee of the Board will conduct interviews of board member applicants and submit their recommendations to the entire Board.

Correspondence should be sent to:

Michelle Georgetti
Library Director
Valley Community Library
739 River Street
Peckville, PA 18452
570-489-1765
mgeorgetti@albright.org

Valley Community Library Board of Directors are charged with five primary responsibilities:

1. Advocate for the library in the community and advocate for the community as a member of the library board.
2. Plan for the future of the library.
3. Monitor and evaluate the overall effectiveness of the library.
4. Set library policies.
5. Hire and evaluate the library director.

Valley Community Library Board of Director expectations:

- Support the mission of the Valley Community Library
- Work as part of a cohesive team with common goals.
- Share skills and expertise.
- Dedicate time to attend board meetings.
- Have no more than three absences from board meetings per year.
- Participate actively in Board meetings, committees, fundraisers, and library events.
- Respect and support the majority decisions of the Board.
- Represent all those whom the library serves.
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate.

Prospective Board Member Application

Name: _____ Home Phone: _____

Email: _____ Cell Phone: _____

Address: _____

Occupation: _____ Retired? _____

Business Address: _____

Bus. Email: _____ Bus. Phone: _____

Please check the areas of expertise/contributions you feel you can make to further the mission of the Valley Community Library:

Advocacy

Human Resources/Personnel

Affiliations

Program Evaluation

Finance/Accounting

Nonprofit Experience

Media/Public Relations

Strategic Planning

Fundraising

Policy Development

Public Speaking

Grant Writing

Special Events

Library Experience (please describe): _____

Other: _____

Do you have a Lackawanna County Library System card? _____

Do you live in Northeast Pennsylvania year-round? _____ If no, explain:

Will you attend monthly Board meetings at 6:00 p.m. on the fourth Monday of each month, January through December (no August meeting)? Yes No Most Times

Will you attend other planned meetings and functions? _____ Yes _____ No

Will you attend training session(s) for Board Members? _____ Yes _____ No

Directors are expected to contribute at least a small amount financially to the library annually. Is this acceptable to you? _____ Yes _____ No

Please check all volunteer areas of interest:

___ Personnel Committee

___ Finance Committee

___ Fundraising Committee

___ Strategic Planning Committee

___ Capital Campaign

___ Building Committee

___ Public Relations Committee

Please list boards and committees you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, and social).

Organization	Role/Title	Dates Served
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What other volunteer commitments do you currently have?

Why would you like to serve on the Valley Community Library Board?

How do you feel the Valley Community Library would benefit from your involvement on the Board?

Please list 3 references:

Name: _____ Phone: _____

Email: _____ Relationship: _____

Name: _____ Phone: _____

Email: _____ Relationship: _____

Name: _____ Phone: _____

Email: _____ Relationship: _____

By signing below, I attest that the information I have provided is true and correct. Additionally, my signature represents my agreement to the following statements:

- I understand and agree to the Valley Community Library Board of Directors expectations;
- I understand and agree to the Valley Community Library Board of Directors responsibilities;
- I agree to participate pursuant to the policies, procedures, and bylaws of the Valley Community Library;
- and I understand that if conflicts prevent me from performing the responsibilities and expectations as a Board Member, I may be removed from the Board by a majority vote.

Signature

Date