Valley Community Library
Prospective Board Member Application

The purpose of this application is to enable the current Valley Community Library Board of Directors to make appropriate choices of board members for service to the library and its community.

Applicants interested in serving as a board member should first read and understand the expectations and rules of Board membership, read and understand the library’s mission statement, and submit a completed application in a timely fashion. The Governance Committee of the Board will conduct interviews of board member applicants and submit their recommendations to the entire Board.

Correspondence should be sent to:

Kristen Wallo
Library Director
Valley Community Library
739 River Street
Peckville, PA 18452
570-489-1765
kwallo@albright.org

Valley Community Library Board of Directors are charged with five primary responsibilities:

1. Advocate for the library in the community and advocate for the community as a member of the library board.
3. Monitor and evaluate the overall effectiveness of the library.
4. Set library policies.
5. Hire and evaluate the library director.

Valley Community Library Board of Director expectations:

- Support the mission of the Valley Community Library
- Work as part of a cohesive team with common goals.
- Share skills and expertise.
- Dedicate time to attend board meetings.
- Have no more than three absences from board meetings per year.
- Participate actively in Board meetings, committees, fundraisers, and library events.
- Respect and support the majority decisions of the Board.
- Represent all those whom the library serves.
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate.
Prospective Board Member Application

Name: ________________________________ Home Phone: _______________________

Email: ________________________________ Cell Phone: _________________________

Address: ____________________________________________________________________

____________________________________________________________________________

Occupation: ________________________________________________________________ Retired? _______

Business Address: __________________________________________________________________

____________________________________________________________________________

Bus. Email: ________________________________ Bus. Phone: _______________________

Please check the areas of expertise/contributions you feel you can make to further the mission of the Valley Community Library:

___ Advocacy

___ Affiliations

___ Finance/Accounting

___ Media/Public Relations

___ Fundraising

___ Public Speaking

___ Special Events

___ Library Experience (please describe):__________________________________________

___ Other: ____________________________________________________________________

Do you have a Lackawanna County Library System card? ________

Do you live in Northeast Pennsylvania year-round? ______ If no, explain:

Will you attend monthly Board meetings at 6:00 p.m. on the fourth Monday of each month, January through December (no August meeting)? ______ Yes ______ No ______ Most Times
Will you attend other planned meetings and functions? _____ Yes     _____ No

Will you attend training session(s) for Board Members? _____ Yes     _____ No

Directors are expected to contribute at least a small amount financially to the library annually. Is this acceptable to you? _____ Yes     _____ No

Please check all volunteer areas of interest:

___ Personnel Committee        ___ Governance Committee
___ Fundraising Committee       ___ Finance Committee
___ Capital Campaign           ___ Strategic Planning Committee
___ Public Relations Committee  ___ Building Committee

Please list boards and committees you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, and social).

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What other volunteer commitments do you currently have?

____________________________________________________________________________

____________________________________________________________________________

Why would you like to serve on the Valley Community Library Board?

____________________________________________________________________________

____________________________________________________________________________
How do you feel the Valley Community Library would benefit from your involvement on the Board?

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

By signing below, I attest that the information I have provided is true and correct. Additionally, my signature represents my agreement to the following statements:

- I understand and agree to the Valley Community Library Board of Directors expectations;
- I understand and agree to the Valley Community Library Board of Directors responsibilities;
- I agree to participate pursuant to the policies, procedures, and bylaws of the Valley Community Library;
- and I understand that if conflicts prevent me from performing the responsibilities and expectations as a Board Member, I may be removed from the Board by a majority vote.

____________________________________________________  ______________________
Signature                                                Date