

SCRANTON PUBLIC LIBRARY

MINUTES OF THE
BOARD OF TRUSTEES

April 21, 2022

The meeting of the Board of Trustees of the Scranton Public Library was held on Thursday, April 21, 2022, in the Henkelman Room and virtually. The meeting was called to order at 3:30 p.m. by President Dr. Mayers.

Present: Dr. Kenneth Mayers, President
Ms. Sharon Quinn, Vice-President
Ms. Karen Bazzarri, Secretary
Mr. John Cowder
Ms. Mary Beth D'Andrea
Mr. William Davis
Dr. Daniel Ginsberg
Mr. James Henkelman
Ms. Linda Koons
Atty. Brian Lenahan
Ms. Evie Rafalko McNulty
Ms. Betsey Moylan
Ms. Laurel Radzieski

Also: Mr. Scott Thomas, CEO
Ms. Jenny Shoener, Assistant to the CEO
Ms. Michelle Legate, District Consultant
Ms. Barbara McGee, Friends of the Scranton Public Library
Ms. Joan Hodowanitz, LCLS Board Member

Absent: Mr. Joseph X. Garvey, Treasurer
Atty. Jaime Hailstone
Ms. Glynis Johns
Mr. Tim McCabe
Rabbi Dovid Rosenberg

Dr. Mayers asked if anyone had questions regarding the March Consent Agenda items. Ms. Quinn made a motion to accept the Minutes of the March meeting, the March Treasurer's Report, the March Statistics Report, and the Staff report as printed, Mr. Davis seconded, and the motion passed.

Communication and Public Comment – None

Finance Committee Report was presented by Mr. Thomas. The audit of the library has been completed. Mr. Garvey will review the audit at next month's meeting. The Wells Fargo investments are down this month. The finance committee will meet with the advisor again in July to review the investments. The \$50,000 Hawk Foundation donation to the Nancy Kay Holmes Project was received in April and will be reflected next month on the Investment Schedule under NKH Fund.

Facilities Committee Report was presented by Mr. Cowder. Mr. Thomas and Mr. Cowder met with Quad3 (Mr. Josh Cowder) to review the bid documents. Quad3 incorporated the numerous comments Mr. Cowder previously provided. Mr. Thomas asked for Mr. Henkelman review the insurance documents. On April 1, 2022, Mr. Thomas received comments from Mr. Young from CC Young Insurance Company to revise the bid documents and Quad3 is in the process of revising the documents. Currently, the major repairs project is on hold until funds are available to pay for the repairs. It is possible that the repairs may not occur until the Spring of 2023. Mr. Thomas discussed the possible funding for the project.

Fundraising Committee Report was presented by Ms. Quinn. The Swingin' on Vine tickets were distributed to board members today and any help with sponsorships and raffle baskets would be greatly appreciated. The event will be May 27, 2022.

The Nancy Kay Holmes Steering Committee report was presented by Ms. Quinn. The committee had a meeting on April 18, 2022, and the consultant recommended having 2 plans, A – The library reaches the \$300,000 goal and can apply for the Keystone Grant and B – The library doesn't reach the goal but will prioritize the repairs and keep going with the fundraising. The Community Advisory Committee met on April 20, 2022, at Nancy Kay Holmes Branch. Fourteen people from the community attend the meeting. Two things were decided, 1. A Kickoff Event will be held at Nancy Kay Holmes in September and 2. In the Spring of 2023 an upscale fundraising event will be held at the Green Ridge Club. The Austin Burke painting of the Nancy Kay Holmes Building will be unveiled at the event if Mr. Burke approves. The Hawk Family Foundation \$50,000 donation has been received.

Governance Committee Report was presented by Atty. Lenahan. Nothing to report this month.

Public Relations Committee Report was presented by Mr. Davis. The committee met on April 11, 2022, promoting Swingin' on Vine will be their focus until the event. Picture Perfect is the band for the event again this year and they will also promote the event on their Facebook page.

Bookmobile Report was presented by Ms. Bazzarri. During the meeting with Commissioner Notarianni regarding the roof repairs, they also discussed the new outreach vehicle. They informed Commissioner Notarianni the time is coming when the current Bookmobile will have to be decommissioned.

The District Consultant Report was presented by Ms. Legate. Ms. Sue Banks has been appointed as the new State Librarian, Ms. Legate is looking forward to positive changes.

New Business:

Mr. Cowder discussed a program recently held at the library by Ms. Norma Reese. It was a wonderful presentation on the Forrest Hill Cemetery which had approximately 30 people attend. Mr. Cowder discussed the upcoming Jane's Walks which are taking place on May 14, 2022. Ms. Betsy Moylan made a motion to have the library support and promote the Jane's Walks events and Mr. Henkelman seconded the motion, all board members present approved, and the motion passed.

Old Business:

Ms. Jenny Shoener was introduced to the Board, she is the new Assistant to the CEO. Ms. Shoener will now be taking the minutes at the board meetings, helping with fundraising events, updating the library's social media sites and is the new Liaison to the Friends of the Scranton Public Library.

The Meeting Time/Format Survey are completed. The current time and hybrid format seems to be working for everyone and no changes will be made at this time.

The Friends' Report was presented by new Friends Liaison, Ms. McGee. The Friends Book Sale is scheduled for May 17 through May 22, 2022. One sidewalk sale will be held on July 16, 2022, Ms. McGee will recommend that the money raised at the sidewalk sale be given directly to the NKH Project. Three members of the Friends were given the title of Distinguished Service Members of the Friends. They have served over 20 years and have devoted to the Friends. The Friends will be donating books in honor of the three individuals.

A motion to adjourn the meeting made by Ms. Quinn and seconded by Ms. Moylan, the meeting adjourned at 4:15 pm. The next meeting is scheduled for May 19, 2022, at 3:30pm.

Respectfully Submitted,



Karen Bazzarri, Secretary