

SCRANTON PUBLIC LIBRARY

MINUTES OF THE  
BOARD OF TRUSTEES

March 17, 2022

The meeting of the Board of Trustees of the Scranton Public Library was held on Thursday, March 17, 2022, in the Henkelman Room and virtually. The meeting was called to order at 3:36 p.m. by President Dr. Mayers.

Present: Dr. Kenneth Mayers, President  
Ms. Sharon Quinn, Vice-President  
Ms. Karen Bazzarri, Secretary  
Mr. John Cowder  
Ms. Mary Beth D'Andrea  
Dr. Daniel Ginsberg  
Atty. Jaime Hailstone  
Ms. Linda Koons  
Mr. Tim McCabe  
Ms. Betsey Moylan

Also: Mr. Scott Thomas, CEO  
Ms. Michelle Legate, District Consultant  
Ms. Laurel Radzieski, Friends of the Scranton Public Library  
Ms. Joan Hodowanitz, LCLS Board Member

Absent: Mr. William Davis  
Mr. Joseph X. Garvey, Treasurer  
Mr. James Henkelman  
Ms. Glynis Johns  
Atty. Brian Lenahan  
Ms. Evie Rafalko McNulty  
Rabbi Dovid Rosenberg

Dr. Mayers asked if anyone had questions regarding the February Consent Agenda items. Ms. Koons made a motion to accept the Minutes of the February meeting, the February Treasurer's Report, the February Statistics Report, and the Staff report as printed, Mr. McCabe seconded, and the motion passed.

Communication and Public Comment – None

Covid-19 Update – CDC issued new guidelines and masks are no longer required by staff.

Finance Committee Report was presented by Mr. Thomas. The Wells Fargo investments are down this month. Since last meeting, the investments have shifted to the approved 70% equity - 30% fixed-income ratio. The finance committee will meet with the advisor again in July to review the investments.

Facilities Committee Report was presented by Mr. Cowder. The immediate roof repairs at Albright are completed. The bid documents on the major roofs have been submitted to Mr. Thomas to review. Mr. Thomas will schedule a date with Mr. Cowder along with Quad3 to review all the documents. Mr. Thomas spoke with Mr. Davis today regarding the LSA money and the library may receive more funding than originally anticipated. Mr. Davis is working to put together a package for funding. Mr. Davis did say the committee on the state level will not make their decision until May 2022.

Fundraising Committee Report was presented by Mr. Thomas. The Mini-Golf event had 119 participants and approximately \$5,000 was raised from the event. Swingin' On Vine event will be May 27, 2022 and will set up as a cookout this year. The board's help would be appreciated for sponsors.

The Nancy Kay Holmes Steering Committee report was presented by Ms. Quinn. The committee met on March 14<sup>th</sup> and discussed two significant items: 1. Funding sources, currently concentrating heavily on foundations and grants to reach the \$300,000 goal and 2. Prioritizing the repairs if the fundraising goal is not reached, possibly focusing on accessible entrance and bathrooms. Ms. Quinn and Mr. Thomas meet with The Hawk Foundation and the foundation committed \$50,000 to the project. Scranton Area Foundation will be interested in helping fund the handicapped accessible entrance. Mr. Thomas is working on a request for the Willary Foundation. The City of Scranton will be putting in a new traffic light and crosswalks in coming months. The next committee meeting is scheduled for April 18, 2022, and the community committee meeting is schedule for April 20, 2022.

Governance Committee Report was presented by Ms. Moylan. The committee interviewed Ms. Radzieski for the open board member position. The Governance Committee made a motion to appoint Ms. Radzieski to the board of directors of the Scranton Public Library. All members present were in favor and the motion passed. The board welcomed Ms. Radzieski to the board. There is still one open board position, the committee is looking for applicants.

Public Relations Committee Report was presented by Mr. McCabe and noted nothing significant to report. Mr. Thomas reported that Blackout Design created a public relation campaign for the system and will be out soon.

Bookmobile Report was presented by Ms. Bazzarri. The action item scheduled for today is on hold.

The District Consultant Report was presented by Ms. Legate. She discussed the 2022/2023 "ask" document from the Pennsylvania Library Association. It is a document used to help library staff/ boards/ volunteers to help illustrate the need for an increase in the Public Library Subsidy when communicating with their legislators.

#### New Business:

Mr. Thomas reported Dr. Ginsberg's suggestion of doing a survey to determine if the day and time for the board meeting is still good for all members and if the meetings should continue as hybrid or go to all zoom or all live.

Old Business:

The Friends MOU was given to the Friends to review.

Conflict of Interest Forms need to be completed and submitted to Mr. Thomas.

Retitled Position – Ms. Serrenti's current position will be renamed to the Assistant to the CEO. Ms. Serrenti will be taking a new position at the library and will be the new Information Technology Manager.

Ghost Hunters Agreement – The production company's offer was reviewed by the board and a discussion followed. The board was not in favor of the production company's offer. Dr. Mayer suggested a vote be taken. All members at the meeting were in favor of declining the offer. Mr. Thomas will inform the production company that the library is declining the offer.

The Friends' Report was presented by Ms. Radzieski. The Friends Book Sale was the most successful one on record raising \$6,500. The sale coincided with First Friday and listed on First Friday's Map. The next book sale is scheduled for May 17 – 22. The Friends newsletter will be out shortly.

A motion to adjourn the meeting and go into executive session was made by Ms. Quinn and seconded by Ms. Bazzarri, the meeting adjourned at 4:46 pm. The next meeting is scheduled for April 21, 2022, at 3:30pm.

Respectfully Submitted,



Karen Bazzarri, Secretary