

SCRANTON PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

March 16, 2023

The Board of Trustees of the Scranton Public Library meeting was held in person and virtually on Thursday, March 16, 2023. The meeting was called to order at 3:32 P.M. by President Dr. Mayers.

Present

Dr. Kenneth Mayers,
President

Ms. Sharon Quinn,
Vice-President

Ms. Karen Bazzarri,
Secretary

Ms. Elizabeth Bohan
Atty. Pat Clark

Mr. John Cowder

Ms. Mary Beth D'Andrea

Mr. William Davis

Dr. Daniel Ginsberg

Ms. Linda Koons

Atty. Brian Lenahan

Mr. Tim McCabe

Ms. Laurel Radzieski

Also

Mr. Scott Thomas,
Chief Executive Officer

Ms. Michele Legate,
District Consultant

Ms. Jenny Shoener,
Assistant to the CEO

Ms. Victoria Ryan-Price,
Head of Technical Services

Public Comment

Ms. Joan Hodowanitz

Absent

Mr. Joseph X. Garvey,
Treasurer

Atty. Jaime Hailstone

Mr. Jim Henkelman

Ms. Glynis Johns

Ms. Betsey Moylan

Rabbi Dovid Rosenberg

Ms. Barbara McGee,
Friends of the
Scranton Public Library
Liaison

February Consent Agenda Items

Dr. Mayers asked if anyone had questions regarding the February Consent Agenda items. Ms. Koons motioned to accept the Minutes of the February Meeting, February's Treasurer's Report, February's Statistics Report, and the CEO Report as printed. Atty. Lenahan seconded, and the motion passed.

Leadership Team: Victoria Ryan-Price

Ms. Ryan-Price, Head of Technical Services, spoke to the Board and gave a presentation detailing her job. It includes cataloging, acquisitions, and processing for

Scranton and LCLS, along with special collections from the Everhart Museum and the Historical Society. She shared the process of adding the Library of Things items and Book Club Kits to the collection.

Communications

The Children's Library received a card from a parent thanking them for the services and programs they provided for their child.

Public Comment

Ms. Hodowanitz commented on the popularity of vinyl records at the Friends' Booksale, the upcoming general county election, and the new Bookmobile vehicle. She also mentioned the closing of the Dunmore Historical Society.

March Consent Agenda Items

Finance Committee Report: On behalf of Mr. Garvey, Mr. Thomas reported that the Wells Fargo account reflects the market's changes and has sufficient collateral to cover SPL's loans. The General Operating Budget is as it should be for this time of year.

Facilities Committee Report: Mr. Cowder reported the following building updates:

Albright Building: A bid tabulation sheet for the roofing project was presented. Bids were received from Dunmore Roofing and Paradigm Roofing. An overview of each proposal was given, and the Facilities Committee recommended the lowest base bid made by Dunmore Roofing. Including last year's preliminary repairs, the project's total cost creates a shortfall in funds. The Finance Committee will seek additional

funds. **Action Item:** The Facilities Committee motioned to award the Albright Roof Contract to Dunmore Roofing, with a final bid of \$190,100, and to accept unit pricing for additional repairs. Mr. McCabe seconded, and the motion passed. A delivery truck damaged a pier and section of fencing at the corner of Dix Court and Vine Street. They have been re-erected, and we await a quote for the final repairs. The event has been submitted to our insurance company.

Nancy Kay Holmes Branch: Mr. Cowder and Mr. Thomas have prepared an updated Renovation Project budget. Mr. Cowder is preparing construction documents and is working with Champion Builders to provide a professional estimate.

Silkman House: The Facilities Committee and its ad-hoc Committee met. Repairs are being addressed.

Fundraising Committee Report: Mr. Thomas reported that the 12th Annual Swingin' on Vine fundraiser is in the early planning stages. PR is being prepared, and event sponsors will be approached.

Governance Committee Report: Atty. Lenahan reported that an Action Item for the Memoranda of Understanding with LCLS: IT-Digital and Technical Services would be presented during Old Business.

Public Relations Committee Report: Mr. Davis reported that WNEP featured a piece on the Library of Things. The improved newsletter has been debuted using the new design platform, LibraryAware. Cal's Birthday Bash will be filmed, and an exclusive interview with Cal will be released on YouTube. LAMAR will donate billboards for Swingin' on Vine promotion, and SPL is preparing to use the social media and marketing tool, LinkTree. Questions and suggestions followed.

Bookmobile Replacement Committee Report: Ms. Bazzarri reported that the Committee met with a consultant for the new vehicle. Some details have been confirmed, but the engine type is undecided. The vehicle cost will be approximately \$500,000 due to the supply chain, which could change even after the contract signing. Additional funding will be surveyed. A discussion followed.

Nancy Kay Holmes Steering Committee Report: Ms. Quinn reported additional details on the Dunmorean newspaper article on the NKH Renovation Project and the partnership with Donna Doherty. Funds for the project stand at approximately \$186,000, with an additional \$10,000 committed. \$100,000 has been requested by the Weinberg Foundation. Numerous PA legislators have shown interest in the project.

Social Committee Report: Dr. Ginsberg reported that the Committee had several suggestions for get-togethers. They ranged from a formal dinner at Cooper's to something casual, like coffee and light fare. Further opportunities and details were proposed, and the Committee would gladly accept additional suggestions from the Board.

District Consultant's Report: Ms. Legate reported details on the Governor's proposed budget along with news about the State Library's increase proposal for staffing and a proposed facilities improvement plan for 4.2 million dollars to target small rural libraries.

New Business

Resolution: Lackawanna County Community Re-Invest Grant: Mr. Thomas is seeking a resolution to apply for \$5,000 from the Lackawanna County Community Re-Invest Grant for Makerspace supplies. **Action Item:** Mr. Davis motioned to accept the resolution, Atty. Lenahan seconded, and the motion passed.

Old Business

Memoranda of Understanding with LCLS: IT-Digital and Technical Services: Mr. Thomas summarized the previous Memoranda and their complications. After lengthy negotiations, drafts of both MOUs have been approved by the LCLS board.

Action Item: The Governance Committee motioned to accept the revised language of the Memoranda, Mr. McCabe seconded, and the motion passed.

Security Cameras: Mr. Thomas provided an update. The company Securitas has been selected. An overview of what the company offers, installation fees, and annual maintenance fees was given. Hetman Electric will assist in the installation process. A discussion followed.

Friends of the Scranton Public Library Report

On behalf of Ms. McGee, Ms. Shoener reported that the book sale made \$5,504 and received photo coverage from the Scranton Times-Tribune. Though lower than the average 2022 sale total of \$5,679, it was higher than the average for the past five years of \$4,983. The next book sale will be June 5 -11. A bus trip to Hyde Park, New York, is scheduled for April 29, 2023. They will be visiting the Roosevelt Home, the Roosevelt Museum/Library, and the Vanderbilt Mansion. The cost is \$75 for Friends members and \$80 for guests. The registration deadline is April 10. The Friends' board members continue to enjoy hosting the Sundays with Friends at the Children's Library.

Good and Welfare: Dr. Ginsberg extended invitations to two of his upcoming programs scheduled at the Library in the Henkelman Room. *The Longevity Challenge* will be held on April 2, from 2 PM to 4 PM, and the *Square Dance-Arama* on May 7, from 2 PM to 4 PM.

Adjourn

A motion to adjourn the meeting was made by Dr. Ginsberg and seconded by Ms. Quinn. The meeting was adjourned at 4:47 PM. The next meeting is scheduled for March 16 at 3:30 PM.

Respectfully Submitted,



Karen Bazzarri
Secretary