

Scranton Public Library 2024 Operating Budget

		2023 Budgeted	2023 Actual	2024 Budgeted
REVENUE				
1	LCLS Oper Alloc/State Aid	\$2,169,336	\$2,169,336	\$2,277,803
2	LCLS Bookmobile / Outreach	\$81,000	\$24,386	\$65,000
3	LCLS Digital Support Allocation	\$329,244	\$307,583	\$352,879
4	LCLS Tech Services Allocation	\$157,185	\$168,417	\$175,166
5	Fines	\$9,000	\$6,989	\$7,000
6	DLC Admin Fee	\$18,064	\$18,064	\$18,064
7	Miscellaneous & Interest	\$5,000	\$12,185	\$12,000
8	Contract Payments	\$1,000	\$550	\$300
9	Donations	\$36,000	\$61,042	\$36,000
11	Copier Income	\$14,000	\$12,856	\$13,000
12	Fundraising	\$28,000	\$31,668	\$32,000
13	Library Express Revenue	\$180,000	\$206,769	\$60,000
	TOTAL REVENUE	\$3,027,829	\$3,019,845	\$3,049,212
EXPENDITURES				
14	Salaries	\$1,443,000	\$1,374,460	\$1,355,878
15	Social Security	\$127,000	\$122,512	\$102,499
16	Health Insurance Premiums	\$230,737	\$233,200	\$201,531
17	Unemp Insurance	\$16,200	\$11,209	\$9,092
18	Life Ins/TIAA/Health Ins. Copays	\$80,000	\$80,746	\$62,471
19	Work Comp	\$10,000	\$6,696	\$4,767
20	Electricity	\$33,000	\$37,236	\$35,000
21	Heat	\$13,000	\$16,493	\$17,000
22	Water & Sewer	\$8,400	\$10,214	\$11,700
23	Janitorial Supplies	\$11,000	\$8,008	\$10,000
24	Library Supplies	\$13,000	\$7,073	\$13,000
25	Office Supplies	\$3,500	\$4,013	\$3,500
26	Buildings & Grounds	\$45,000	\$46,277	\$45,000
27	Furniture & Equipment	\$1,500	\$1,057	\$1,500
28	Equip Maintenance	\$17,000	\$14,348	\$17,000
29	Books and Realia	\$199,000	\$220,476	\$220,000
30	eResources	\$94,000	\$85,102	\$94,000
31	Audio / Video	\$30,000	\$22,122	\$20,000
32	Postage & Freight	\$500	\$407	\$500
33	Telecommunications	\$27,000	\$28,500	\$28,500
34	Travel & Conference	\$8,000	\$10,781	\$8,000
35	Programming	\$10,000	\$8,257	\$8,000
36	Public Relations	\$5,000	\$3,511	\$3,500
37	Insurance	\$47,500	\$47,899	\$48,000
38	Miscellaneous	\$8,200	\$8,810	\$8,200
39	Consulting Fees	\$5,000	\$6,499	\$5,000
40	Vehicle Expense - SPL	\$9,600	\$8,509	\$9,600
41	Copier Expense	\$10,300	\$7,735	\$10,300
42	Library Express (detail attached)	\$108,000	\$129,945	\$85,026
43	Lease: Library Express	\$19,200	\$19,200	\$0
44	Fundraising Expense	\$12,500	\$13,803	\$12,500
46	Bookmobile / Outreach	\$81,000	\$63,729	\$65,000
47	Tech Services (detail attached)	\$157,185	\$159,203	\$206,612
48	IT Digital Support	\$329,244	\$291,148	\$364,081
	TOTAL EXPENDITURES	\$3,213,566	\$3,109,178	\$3,086,757
	PROFIT/LOSS	(\$185,737)	(\$89,333)	(\$37,545)

2024 Bookmobile-Outreach Budget

		2023	2024
1	Revenue	\$81,000.00	\$65,000.00
2			
3	Salaries	\$57,000.00	\$43,597.00
4	Social Security		\$3,325.00
5	Health Insurance		\$11,790.00
6	Unemployment		\$0.00
7	Life Insurance / TIAA etc.		\$2,174.00
8	Workers Comp		\$191.00
9	Insurance / Registration	\$0.00	\$0.00
10	Fuel	\$0.00	\$0.00
11	Miscellaneous	\$100.00	\$100.00
12	Telecommunications	\$0.00	\$0.00
13	Maintenance & Repairs	\$0.00	\$0.00
14	Books and Other Materials	\$0.00	\$0.00
15	Delivery of Collections	\$2,000.00	\$0.00
16	Postage / Shipping	\$21,900.00	\$3,423.00
17	Supplies	\$0.00	\$400.00
18	TOTAL	\$81,000.00	\$65,000.00
19	PROFIT/LOSS	\$0.00	\$0.00

2024 IT-Digital Support Budget

		2023	2024
1	Revenue	\$329,244.00	\$352,879.00
2	Misc Admin Expenses		\$9,102.03
3	Total Revenue		\$361,981.03
4	Salaries	\$140,550.00	\$144,766.00
5	Social Security	\$0.00	\$10,279.00
6	Health Insurance	\$0.00	\$16,070.00
7	Unemployment	\$0.00	\$525.00
8	Life Insurance / TIAA etc.	\$0.00	\$5,105.00
9	Workers Comp	\$0.00	\$591.00
10	Training & Travel	\$700.00	\$700.00
11	Telecomm / Internet	\$23,168.00	\$23,200.00
12	Hardware & Computers	\$22,375.00	\$33,620.00
13	Hardware Repair & Disposal	\$0.00	\$0.00
14	Supplies	\$1,500.00	\$1,500.00
15	eCommerce Fees	\$720.00	\$725.00
16	Software & Hosting	\$99,000.00	\$99,000.00
17	ILS	\$33,000.00	\$28,000.00
18	Consulting	\$0.00	\$0.00
19	Total Expenses	\$321,013.00	\$364,081.00
20	PROFIT/LOSS	\$8,231.00	(\$2,099.97)

2024 Tech Services Budget

		2023	2024
1	Revenue	\$157,185.00	\$175,166.00
2	Misc Admin Expenses		\$5,165.30
	Total Revenue		\$180,331.30
3	Salaries	\$121,067.00	\$136,260.00
4	Social Security	\$0.00	\$10,387.00
5	Health Insurance	\$0.00	\$19,699.00
6	Unemployment	\$0.00	\$1,122.00
7	Life Insurance / TIAA etc.	\$0.00	\$6,355.00
8	Workers Comp	\$0.00	\$596.00
9	Processing Supplies	\$15,000.00	\$10,781.00
10	Laminator Maintenance	\$1,261.00	\$2,612.00
11	Cataloging Services	\$14,000.00	\$14,000.00
13	Overdue Postage	\$2,000.00	\$4,800.00
14	Total	\$153,328.00	\$206,612.00
15	PROFIT / LOSS	\$3,857.00	(\$26,280.70)

2024 Library Express Budget

		2024
1	Revenue (Sales)	60,000.00
2		
3	Salaries	49,532.00
4	Social Security	6,880.00
5	Health Insurance	5,837.00
6	Unemployment	1,603.00
7	Life Insurance / TIAA etc.	4,557.00
8	Workers Comp	217.00
9	Inventory Costs	10,000.00
10	Lease Payments	6,400.00
14	Total	85,026.00
15	PROFIT / LOSS	(25,026.00)

Library Express Financial Report

	2019	2020	2021	2022	2023
Revenue					
Apparel	15,656.00	15,449.00	35,585.00	35,055.00	35,246.41
Artwork	414.00	1,463.00	2,567.00	2,014.00	1,776.00
New Books	69,354.00	53,515.00	122,818.00	126,508.00	131,217.82
Mechandise	20,804.00	10,990.00	25,162.00	27,127.00	32,280.74
Postcards	533.00	73.00	158.00	89.00	75.50
Used Books	13,811.00	4,597.00	7,889.00	6,110.00	8,059.63
TOTAL	120,572.00	86,087.00	194,179.00	196,903.00	208,656.10

Expense					
Salaries /Benefits	123,015.00	102,116.00	185,915.00	175,836.00	184,919.17
Lease	12,800.00	19,200.00	19,200.00	19,200.00	19,200.00
Stock	80,828.00	61,630.00	122,264.00	111,529.00	129,527.07
Utilities	3,251.00	3,611.00	3,526.00	5,004.00	5,939.47
Buildings & Grounds	1,803.00	540.00	600.00	1,150.00	1,520.22
Furniture & Equip.	6.00	-	4,392.00	-	144.00
Equipment Lease	-	-	2,997.00	3,250.00	2,475.00
Supplies	-	-	1,375.00	2,141.00	8,203.95
Programming	543.00	120.00	450.00	111.00	500.82
TOTAL	222,246.00	187,217.00	340,719.00	318,221.00	352,429.70

Profit/Loss	(101,674.00)	(101,130.00)	(146,540.00)	(121,318.00)	(143,773.60)
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