



Valley Community Library  
739 River Street  
Peckville, PA 18452  
570-489-1765  
<http://lclshome.org/valley>

## Materials Donation Policy

The Valley Community Library (VCL) welcomes donations of books and items such as puzzles, that meet the needs of the Library, either to add to the existing collection, or to be sold at Library book sales. VCL cannot accept all materials and some items may be turned away.

### Guidelines

- Contact VCL via phone, email, social media, or in person to see whether the Library is currently accepting donations.
- All items must be in good or excellent condition.\*  
\*If the items have been stored in a basement, attic, or garage, they are most likely unacceptable.
- Items must be donated during library hours and not placed in the book drop or left outside.
- VCL does **NOT** accept the following:
  - Nonfiction books over 10 years old
  - Encyclopedias or Dictionaries
  - Readers Digest Condensed books
  - DVDs, Blu-rays, and VHS tapes
  - CDs and Cassette tapes (both music and audiobooks)
  - Textbooks
  - Magazines
  - Items that are musty, have notes written in them, are water-damaged, dirty, moldy, highlighted, with loose or missing pages, or with detached or missing covers.
- Large donations (more than 2 boxes) cannot be accepted without library staff approval beforehand. Donated items are evaluated with care and there is limited room while they are being processed.

### Tax-Exemption Receipts

- VCL is a 501(c) (3) nonprofit organization. Receipts may be requested, but the Library cannot legally provide a value for donated items.

### Other Resources

- To dispose of items VCL cannot accept, contact The Lackawanna County Office of Environmental Sustainability at 570-963-2017 or their website:  
<http://www.lackawannacounty.org/portal/recycling/index.html>
- Charitable organizations such as The Salvation Army or Goodwill Industries may accept donated materials depending on their policies.