

SCRANTON PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

February 15, 2024

The Board of Trustees of the Scranton Public Library meeting was held in person and virtually on Thursday, February 15, 2024. Ms. Quinn called the meeting to order at 3:30 P.M.

Present:

Ms. Sharon Quinn,
President

Ms. Karen Bazzarri,
Vice-President

Mr. George Aulisio

Elizabeth Bohan

Atty. Pat Clark

Mr. John Cowder

Ms. Mary Beth D'Andrea

Dr. Daniel Ginsberg

Atty. Jaime Hailstone

Mr. Jim Henkelman

Ms. Linda Koons

Dr. Kenneth Mayers

Ms. Laurel Radzieski

Also:

Mr. Scott Thomas,
Chief Executive Officer

Ms. Jenny Shoener,
Assistant to the CEO

Ms. Michele Legate,
District Consultant

Ms. Barbara McGee,
*Friends of the
Scranton Public Library
Liaison*

Absent:

Mr. Joseph X. Garvey,
Treasurer

Mr. Tim McCabe,
Secretary

Mr. William Davis

Ms. Glynis Johns

Atty. Brian Lenahan

Public Comment:

Ms. Joan Hodowanitz

January Consent Agenda Items: Ms. Quinn asked if anyone had questions regarding the January Consent Agenda items. **Action Item:** Mr. Aulisio motioned to accept January's Minutes, Treasurer's Report, Statistical Report, and the CEO Report as printed. Ms. Bazzarri seconded, and the motion passed.

Communications: Through the library's website, a patron shared their appreciation of the services provided by the library staff.

Public Comment: Ms. Hodowanitz inquired if past board meeting minutes were accessible to the public. Mr. Thomas confirmed that they could be found on the library's website. Ms. Hodowanitz also shared that she is working with library staff to compile a Letter to the Editor on the library being a safe place for kids. This is in response to the recent youth violence in Scranton.

Finance Committee Report: Mr. Thomas overviewed the library's Wells Fargo annual and quarterly investments. The Committee plans to meet with their Wells Fargo advisor in the spring.

Facilities Committee Report: Mr. Cowder reported the following building updates-

Albright Building: The ridge tiles are still on backorder. Delivery is expected this month.

Nancy Kay Holmes Branch: With an additional fee of approximately \$2,450, GPI has agreed to assist in the PennDOT Highway Occupancy Permit approval process. March 15th is their submission deadline. Mr. Cowder's construction drawings are near completion, and he is preparing the Invitation to Bid. Bidding is anticipated to begin in April 2024.

Silkman House: Nothing new to report.

Library Express: Covered during the Library Express Committee report.

Fundraising Committee Report: Mr. Thomas reported that Swingin' on Vine 2024 will be held on Friday, June 7, due to scheduling conflicts. New sponsors are being vetted. NEPA Gives is also on June 7. Ways to tie the two events together are being explored. Alternative corporate sponsorship ideas were discussed.

Governance Committee Report:

Board Election of Anita Cola: The Committee accepted Ms. Cola's application and conducted an interview. **Action Item:** The Governance Committee motioned for the Board's acceptance of Ms. Cola to serve on the Board of Trustees. All were in favor, and the motion passed.

Public Relations Committee Report: Mr. Thomas reported that Library Express discounts are the current focus. Swingin' on Vine save-the-date posts are scheduled. In-house signage is being updated to be more uniform and standardized.

Bookmobile Replacement Committee Report: Ms. Bazzarri shared that the vehicle's cab color has been selected, and design ideas for the vehicle's wrap are being discussed. One suggestion was a county-wide design contest for the area's high school art students. From now on, Bookmobile updates will be addressed in Old Business.

Nancy Kay Holmes Steering Committee Report: Ms. Quinn gave an update on the local Boy Scout looking to help the library for his Eagle Scout project. The scout will work with a local Trex composite product distributor to create a bench for the library. The Heart to Art mural will begin sometime this spring. Potential sponsors for the mural have been approached.

Library Express Committee Report: Mr. Thomas reported on the news media coverage of Library Express's closing. The public's response has been relatively muted. Discounted sales are being held to sell inventory quickly. Some merchandise, such as shirts, mugs, and greeting cards, have been sent to Albright to sell at a discount. The Friends have been given space at the Albright and the Silkman House for book storage. The continuation of book sales in 2025 at the Marketplace at Steamtown is yet to be determined.

Bylaws Committee Report: Dr. Ginsberg reported that the Committee met, and he presented several amendment recommendations. These recommendations will require a Board vote in March.

District Consultant's Report: Ms. Legate updated on the Interlibrary Loan department mailing changes. Van delivery services throughout LCLS have been a struggle and are not equitable. The District funds 80% of LCLS deliveries. Other libraries in the district fund their deliveries. An MOU with LCLS will be composed, and changes will be phased in per the agreements.

New Business: Nothing to report.

Old Business: Nothing to report.

Friends of the Scranton Public Library Report: Ms. McGee thanked the library staff and the LE Committee for help with transitioning. This year's Bus Trip will be to the American Museum of Natural History in NYC on July 27.

Good and Welfare: Nothing to report.

Adjourn: Atty. Hailstone motioned to adjourn; Mr. Henkelman seconded, and the motion passed. The meeting ended at 4:46 P.M. The next meeting is scheduled for March 15, 2024, at 3:30 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "T. McCabe", with a horizontal line above the first few letters.

Tim McCabe
Secretary