

**SCRANTON PUBLIC LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

March 21, 2024

The Board of Trustees of the Scranton Public Library meeting was held in person and virtually on Thursday, March 21, 2024. Ms. Quinn called the meeting to order at 3:30 P.M.

**Present:**

Ms. Sharon Quinn,  
*President*

Ms. Karen Bazzarri,  
*Vice-President*

Mr. Tim McCabe,  
*Secretary*

Mr. George Aulisio

Elizabeth Bohan

Atty. Pat Clark

Ms. Anita Cola

Mr. John Cowder

Ms. Mary Beth D'Andrea

Dr. Daniel Ginsberg

Atty. Jaime Hailstone

Ms. Linda Koons

Atty. Brian Lenahan

Dr. Kenneth Mayers

**Also:**

Mr. Scott Thomas,  
*Chief Executive Officer*

Ms. Jenny Shoener,  
*Assistant to the CEO*

Ms. Michele Legate,  
*District Consultant*

Ms. Barbara McGee,  
*Friends of the  
Scranton Public Library  
Liaison*

**Absent:**

Mr. Joseph X. Garvey,  
*Treasurer*

Mr. William Davis

Mr. Jim Henkelman

Ms. Glynis Johns

Ms. Laurel Radzieski

**Public Comment:**

Ms. Joan Hodowanitz

**February Consent Agenda Items:** Ms. Quinn asked if anyone had questions regarding the February Consent Agenda items. **Action Item:** Ms. Bazzarri motioned to accept February's Minutes, Treasurer's Report, Statistical Report, and the CEO Report as printed. Ms. Cola seconded, and the motion passed.

**Communications:** Nothing to report.

**Public Comment:** Ms. Hodowanitz was impressed by the positive publicity the library received regarding the transfer of the Scranton Times archives.

**Finance Committee Report:** Mr. Thomas reported that investments are steady. A draft copy of the 2023 Financial Statements was received. Once a final version is released, it will be presented to the Board.

**Facilities Committee Report:** Mr. Cowder reported the following building updates-  
**Albright Building:** The refabricated tiles did not pass Dunmore Roofing's quality control. The tiles will be remolded and refired. Delivery is expected in April. Barry Bennington was contacted

to repair a front vestibule door. We are waiting for a quote.

**Nancy Kay Holmes Branch:** The library was awarded \$333,700 from the Keystone matching grant. Construction documents have been completed, and we are awaiting plan reviews. The first phase of repairs includes the basement fire rating, the basement door replacement, and exterior stairwell drainage. Champion Builders provided the lowest quote of \$49,900 out of three contracting firms. **Action Item:** The Facilities Committee recommended the Board's acceptance of the Champion Builders' quote. Mr. McCabe motioned to accept the Champion Builders' quote, Ms. Koons seconded, and the motion passed.

**Silkman House:** Nothing new to report.

**Library Express:** Covered during the Library Express Committee report.

**Fundraising Committee Report:** Mr. Thomas reported that the committee's focus is Swingin' on Vine. Alternative corporate sponsorship is being explored. As per NEPA Gives guidelines, the fundraiser will be separate from SOV. The tagline "Can't attend Swingin' on Vine? You can still help..." will be used. Each board member will receive ten event tickets to sell. Mini Golf will be held in the winter.

**Governance Committee Report:** Atty. Lenahan welcomed Ms. Cola to the Board.

**Public Relations Committee Report:** Mr. Thomas reported that Library Express discounts are up to 40% off. Swingin' on Vine save-the-date posts are scheduled. A public announcement of the Keystone matching grant award is being planned.

**Nancy Kay Holmes Steering Committee Report:** Ms. Quinn gave an update on the City's progress with the Green2Go grant to replace the traffic signal at the corner of Green Ridge Street and Wyoming Avenue. The Heart to Art mural project will be held in multiple sessions at Robert Morris Elementary, St Paul School, and the library. CTC will construct a gazebo offsite, which will be installed after the major renovation. The committee is planning a fundraiser with the Railyard Restaurant and Bar.

**Library Express Committee Report:** Mr. McCabe reported that the Committee is given weekly updates on the store's progress. The committee will discuss the final closing steps and how merchandise should transition from LE to the other libraries.

**Bylaws Committee Report:** Dr. Ginsberg and the Bylaws Committee shared the modernized Bylaws proposal. Atty. Lenahan motioned to accept the introduction of the proposal for review. Dr. Mayers seconded, and the motion passed.

**District Consultant's Report:** Ms. Legate shared the Pennsylvania Library Association's budget "Ask" document. The request is for a \$2.8 million increase in the state public library budget, which would be 4% of the current \$70.47 million subsidy.

**New Business:** Nothing to report.

**Old Business: Strategic Plan Update:** Mr. Thomas reported that the current plan will expire soon, and possible ways to extend its progress were discussed.

**Bookmobile Committee:** The Committee is working on selecting colors for the interior elements of the new vehicle.

**Friends of the Scranton Public Library Report:** Ms. McGee reported that the February/March book sale netted \$5,934.05. Reducing sale days did not affect sales; roughly 750 visited the sale throughout the week. More details were given on the upcoming bus trip to the American Museum of Natural History in New York City. The ticket cost is \$85 for Friends members, \$90 for nonmembers, and \$75 for children 3-12.

**Good and Welfare:** Dr. Ginsberg shared a New York Times Letter to the Editor, "Alabama's Ruling That Frozen Embryos Are Children."

**Adjourn:** Ms. Bazzarri motioned to adjourn; Dr. Mayers seconded, and the motion passed. The meeting ended at 5:00 P.M. The next meeting is scheduled for April 18, 2024, at 3:30 P.M.

**Ms. Quinn called the meeting into Executive Session at 5:01 P.M.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "T. McCabe", with a horizontal line above the first few letters.

Tim McCabe  
Secretary