

SCRANTON PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

May 23, 2024

The Board of Trustees of the Scranton Public Library met in person and virtually on Thursday, May 23, 2024. Ms. Quinn called the meeting to order at 2:00 PM.

Present:

Ms. Sharon Quinn,
President

Ms. Karen Bazzarri,
Vice-President

Mr. Joseph X. Garvey,
Treasurer

Mr. Tim McCabe,
Secretary

Elizabeth Bohan

Atty. Pat Clark

Ms. Anita Cola

Mr. John Cowder

Ms. Mary Beth D'Andrea

Dr. Daniel Ginsberg

Atty. Jaime Hailstone

Ms. Glynis Johns

Ms. Linda Koons

Atty. Brian Lenahan

Also:

Mr. Scott Thomas,
Chief Executive Officer

Ms. Jenny Shoener,
Assistant to the CEO

Absent:

Dr. George Aulisio

Mr. Jim Henkelman

Dr. Kenneth Mayers

Mr. William Davis

Public Comment:

None

Communications

Correspondence: Nothing to report.

Public Comment: Nothing to report.

Facilities Committee Report:

Contractor and Alternates Selection: Mr. Cowder presented five bids received for the Nancy Kay Holmes Upgrade Renovations. The bids were opened on Thursday, May 16th, at 2:00 PM in the Lackawanna County Commissioner's Board Room. Bids ranged from a high of \$735,000 to a low bid of \$541,779.10. The lowest bidder at \$541,779.10, which included the five alternates of the circulation desk, gas fireplace insert, exterior building floodlighting, and plywood flooring underlayment, was KR Construction Group, Inc. Mr. Cowder and Mr. Thomas reviewed all the bids submitted to ensure compliance with the State Keystone Grant bid requirements. The high bid from D&M Construction Unlimited of Dalton, PA, was disqualified since they did not acknowledge the receipt of Addendum #3.

Mr. Cowder shared that after speaking with KR Construction Group's CEO, Kim Hawkins, he learned that Mr. Hawkins has family ties to the Moscow area and that KR was previously KNL Contractors, a DDA Corporate Body, until about six years ago. They became KR and two years ago were established as an F Corporation. KR has offices in Colorado, Orlando, and in Moscow, Pennsylvania. Soon, the company will also start the Scranton Housing Authority Project as the prime contractor. Mr. Hawkins answered Mr. Cowder's questions and concerns about previous projects. Mr. Cowder now feels that KR Construction is an acceptable prime contractor for this project and recommends the company to the Board of Trustees for approval. **Action Item:** Ms. Cola motioned to accept the Facility Committee's recommendation of KR Construction Group, Inc. as the Prime Contractor to the Nancy Kay Holmes Branch Renovation Project; Mr. Garvey seconded, and the motion passed. The recommendation will be given to the County Commissioners for review.

Mr. Thomas shared the project's current financial projections and said that Stone Office Equipment has made a very generous donation of office furniture.

New Business

Agreement with Lackawanna County: A Memorandum of Understanding has been established between Lackawanna County and the Library, granting the Library complete control over interactions with the Renovation Project's contractor. The Legal Committee has reviewed the document and recommends its approval.

Action Item: Ms. Koons motioned to approve the MOU; Ms. Cola seconded, and the motion passed.

Adjourn: Mr. McCabe motioned to adjourn; Ms. Bazzarri seconded, and the motion passed. The meeting ended at 4:48 P.M. The next meeting is scheduled for June 27, 2024, at 3:30 P.M.

An in-person tour of the Children's Library followed the meeting.

Respectfully Submitted,



Tim McCabe
Secretary