

Taylor Community Library Board Minutes: February 19, 2026

Call to Order: The meeting began at 6:30 PM. The following were in attendance: Briana, Mary Ann, Leslie, Michele Legate (District Consultant), Kenny, Rose, Kristen, Lori, Kristie, Kerri, and Heather.

Secretary, Treasurer, & Librarian's Report: Kerri made the first motion to accept the report and Rose made the second motion.

Unfinished Business:

Family Place Training: The Board voted all in favor of sending Briana for training for Family Place. Kristie made the first motion and Lori made the second motion.

New Business:

PALS Training: Michele explained the PALS training. It is for directors and paid for by the county. The Board voted all in favor of sending Briana for the PALS training. Kenny made the first motion and Leslie made the second motion.

Cash Management Policy: This policy was received and reviewed by the executive board members. It continues to need updating.

Santa Parade Account: The money in this account needs to be transferred to the library's account, as it is currently in Jeanie's name. A board member will contact the Santa Parade Committee and discuss getting a 501C3. Kenny discussed how the Borough will continue to provide the police and insurance policy for the Santa parade.

Fundraising: Some of the fundraising ideas discussed were: bingo with purses and tools (Jack & Jill bingo), NYC bus trip to Broadway, and American Dream Mall. A poll will be posted on Facebook to vote on which Broadway show has the most interest. It was discussed by the board that the carnival will not take place this summer. A fundraising committee also needs to be formed.

Briana's Report: The statistics report from January was sent by email. The Library Friends and Trustee Institute will take place on March 7th. It is open to board members and friends of the library. It is a half day virtual training with a fee.

The PALS Conference will take place in Seattle for three days in April. All expenses are paid for the conference. The board voted and all agreed to have Briana attend the conference. Kenny made the first motion and Leslie made the second motion.

The Taylor Community Library is registered for NEPA Gives again this year.

Briana requested getting a credit card for the library instead of having staff use their own money and then getting reimbursed with a check. The board voted and was all in favor of getting a credit card for the library. Heather made the first motion and Mary Ann made the second motion. Briana will do some research to find a credit card that has rewards promotions.

Briana also discussed the PANO (PA Association of Nonprofit Organization). It has webinars and advocacy training. She also discussed the LCLS Advocacy Committee at North Pocono.

Individual Suggestions & Reports: In the fall, the board will discuss paying for Briana's membership for the PA Library Association when her membership is due for renewal. It is recommended that her membership be paid in full.

Kenny discussed that the fire alarms need to be checked/inspected. We are in need of a monitoring system. The sprinkler system was last inspected in 2019. Jimmy Muth, DPW director, will be coming to the library on Wednesday with a representative from the alarm company. The Borough will pay for the inspection.

Kenny discussed how Moosic should be represented on the library board, not just Taylor and Old Forge. Scott Thomas, CEO and Executive Director of the Scranton Public Library System, suggested to Kenny during a recent correspondence that it would be beneficial to open the representation to all of Lackawanna County. Kenny recommended that the by-laws should be changed to any resident of Lackawanna County to serve on the library board. Michele Legate agreed at the meeting that it would be a benefit as well. Kenny made the first motion to amend the by-laws, and Heather made the second motion.

Kenny discussed the snow plowing concern. There is still a bill that will be paid for by the library for the previous contractor who did the snow plowing for the library. The Taylor Borough will be snow plowing the Library's parking lot instead of the previous contractor.

Next Regular Meeting: March 19, 2026 at 6:30 PM

Adjourn: The meeting adjourned at 7:48 PM. Lori made the first motion to adjourn and Rose made the second motion to adjourn.

Submitted by:

Lori McCullon

Secretary to the Taylor Community Library Board

