

Taylor Community Library Board Minutes: April 16, 2026

Call to Order: The meeting began at 6:35 PM. The following were in attendance: Heather (via phone), Briana, Mary Ann, Kristen, Kristi E., Rose, Kerri, Lori, and Kenny.

Secretary, Treasurer, & Librarian's Report: Lori made the first motion to accept the report and Kenny made the second motion.

Unfinished Business:

Santa Parade: There hasn't been a meeting yet due to scheduling. Kristi E. recommended later in May for a meeting.

Cash Management Procedures: We are still working on the procedures. We are reviewing Scranton's policy to assist with the procedures. Michele Legate will review it before finalizing it.

Bank Switches: We are working on a date to put Briana on the accounts.

Setting up a Simple IRA for Retirement: Rose doesn't see any issues, but has some questions. A three percent to match was recommended. The Scranton Library Board signs off on it. Rose will ask about the fees with Fidelity Bank and with Jason from Stonehill Investments. Fidelity has 401 K investment options.

Removal of items from storage/Flea Market Sale: The sale will take place on April 25th from 10 to 2. If the weather is cooperative, the sale will be outside. If not, the sale will be held in the community room.

New Business:

Christmas Houses: We have two individuals who are interested in purchasing the Christmas houses. Staff will be asked if there are any houses they would like to keep for the library.

Re-Invest Grant: Briana is working on this grant. A resolution needs to be signed by a board member. Kenny made the first motion to adopt the resolution for

the grant. Mary Ann made a second motion. Kerri will sign the resolution.

Payroll Processing Agreement: Kenny

made a motion to have the chairperson sign to execute it in concurrence with Rose. Kenny made the first motion to accept and Kerri made the second motion. All board members were in favor. Heather will sign off on the agreement instead of Briana.

Fundraising: Noteology sells candles and perfumes.

Candles are sold at \$26 with a \$9 profit for the library. It was recommended to have this sale in the Fall in September. Pampered Chef will not be a fundraiser this year. Rossi's hoagie sale is doing well. Mannings vouchers will be towards the summer. Pizza vouchers for D'Amore was suggested. Restaurant gift card raffle was also discussed and could be titled, "A Taste of the Triboro." NEPA Gives will take place again this year. Briana is sending out postcards as a reminder to donors.

Briana's Report: Briana discussed fundraising and NEPA Gives.

Individual Suggestions & Reports: N/A

Next Regular Meeting: May 21, 2026 at 6:30

Adjourn: The meeting adjourned at 7:18 PM. Kenny made the first motion to adjourn and Kristen made the second motion to adjourn.

Submitted by:

Lori McCullon

Secretary to the Taylor Community Library Board