

Taylor Community Library Board Meeting Minutes

May 21, 2026

Call to Order: The meeting began at 6:35 PM. The following were in attendance: Heather, Briana, Rose, Kristi E., Kerri, Kristen, Kristie C., Mary Ann, and Lori.

Secretary, Treasurer, & Librarian's Report: Kerri made the first motion to accept the report and Rose made the second motion to accept the report.

Unfinished Business:

Santa Parade: We are still working on a date to meet.

Cash Management Procedure: The executive board will get together to work on the cash management procedures.

Bank Changes: The Fidelity Bank account has already been changed. We are taking Laurie LaClair's name off from all of the bank accounts, including Penn East.

Setting up a simple IRA for retirement: Rose approved the simple IRA plan for retirement. There will be a 3% match. As

of now, Briana and Mary will possibly have the IRA for retirement.

Grants: Briana discussed that two applications were submitted to improve the teen section of the library. The Fidelity grant will be submitted to purchase new chairs and tables in the community room.

NEPA Gives: NEPA Gives will take place from June 4th to June 5th. There will be social media posts, postcards of reminders, and an email newsletter that will be sent out prior to the date. Bookmarks to encourage giving on that date have been placed in books that are being checked out of the library. Flyers for schools have been made too.

New Business:

Budget: The budget was discussed. Briana explained that we did get the budget for our county funding, however, we lost \$5,000 to \$10,000 in cuts. Kristie and Rose made a motion to approve the budget. The board voted to approve the new budget. All were in favor. Motion passed.

Investment of “safety net” funds: The “emergency fund” was discussed. Lauren, the relationship manager from Fidelity Bank, will reach out to Briana to assist with decisions. It may possibly be transferred to another bank to increase the investment return.

Fundraising: Hoagie certificates are selling well. Mannings certificates and Lackawanna Heritage Festival tickets for \$15 are going to be sold. The yard sale profited \$614, which included the Christmas houses. Teacup birdfeeders are being sold for \$10 each. We will start raffle baskets for the fall. A bus trip to NYC and Lynn Sandy’s certificates for pies, cakes, and cookies were discussed. Cornhole competition fundraisers at Susquehanna Brewery was also discussed.

Briana’s Report: Information was previously discussed.

Individual Suggestions and Reports: We need a governance, fundraising, and finance committee. Lori mentioned that the outlets on the floor are a safety concern. Lori talked about the historical school bell that was found in

the storage area of the library. Fran DeAngelo now has the bell being stored within the borough building.

Next Regular Meeting: June 18, 2026 at 6:30

Adjourn: The meeting adjourned at 7:25 PM. Mary Ann made the first motion to adjourn and Kerri made the second motion to adjourn.

Submitted by:

Lori McCullon

Secretary to the Taylor Community Library Board