



Resource Reconsideration Form

Taylor Community Library
710 S Main Street, Taylor, PA 18517
570-562-1234

The Taylor Community Library has established reconsideration procedures to address concerns about library resources including print resources, database, programs, and use of meeting room space. Completion of this form is the first step in those procedures. The ultimate authority in these matters is the Taylor Community Library Director. If you wish to request reconsideration of a library resource, please return the completed form to: Briana Cimino, Library Director, Taylor Community Library, 710 S. Main St., Taylor, PA 18517 OR bcimino@albright.org.

By completing and submitting this form to the Library for review, you are initiating a formal complaint process with the Library and your personal information will be associated with the complaint and kept on file. Your request will be carefully considered, and you will receive written responses concerning the status of your complaint throughout the review process, which will be completed within six weeks.

Restrictions:

1. The person completing this form must be a resident of Lackawanna County.
2. Only one form per person will be considered at one time.
3. A person may submit no more than three forms during a 12-month period.
4. The Library Director will decide on the action taken. Decisions may be appealed in writing to the Board of Directors within 14 business days after a decision is communicated by the Library Director.
5. The decision rendered by the Library Director or, upon appeal, the Board of Directors will remain in place for 36 months. A subsequent complaint about the same resource, regardless of the identity of the person submitting the form, will not be considered until the 36 months have elapsed.

Name: _____

Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Do you represent yourself? Yes / No

Organization? (please specify): _____

Resource on which you are commenting:

___ Book ___ Video ___ Audio ___ Magazine ___ Display ___ Program

___ Newspaper/Electronic Resource (please specify): _____

___ Meeting Room Use (please specify): _____

___ Pamphlet / Brochure ___ Other (please specify): _____

Please tell us all you can about this resource so we can identify it. If it is a book or video, make sure to include title and author/producer:

What brought this resource to your attention?

What concerns you about this resource? Please be specific and provide examples of specific passages or scenes of concern.

What is the topic or theme of this resource?

How has the material been assessed in professional review sources? Please cite or attach the reviews.

Could this resource be useful to better understand other points of view?

Please explain how the material fails to meet Intellectual Freedom standards.

What action would you like the Library to take regarding this resource?

Are there other resources you recommend the Library have in its collection that could provide information or other points of view on the topic addressed in the resource of concern to you?

Please sign below before submitting per the instructions above.

Signature

Date